



## Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

### **JOINT POWERS GOVERNING BOARD Regular Board Meeting of June 17, 2020**

**5:30 p.m. Closed Session**

**6:00 p.m. Open Session**

**Meeting to be conducted in compliance with Executive Orders, N-29-20 and N-35-20**

#### ***THE MISSION OF TRI-VALLEY ROP IS TO:***

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

### **JOINT POWERS GOVERNING BOARD MEETING PROCEDURES**

Public access to meeting, please connect using link below;

<https://livermoreschools.webex.com/livermoreschools/onstage/g.php?MTID=e8475f4a77abc025232b772b8ede53b29>

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and 21 respectively, the June 17, 2020 JPGB Meeting will be conducted via WebEx and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

**PUBLIC COMMENT** – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [arobbins@tvrop.org](mailto:arobbins@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

#### **JOINT POWERS GOVERNING BOARD**

**Amy Miller, Chairperson**  
(925) 577-5866

[milleramy@dublinusd.org](mailto:milleramy@dublinusd.org)  
Member District: Dublin USD

**Emily Prusso, Vice Chairperson**  
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[eprussotrustee@lvjusd.org](mailto:eprussotrustee@lvjusd.org)  
Member District:  
Livermore Valley Joint USD

**Mark Miller, Trustee**  
(925) 640-1919

[Mark\\_miller@pleasantonusd.net](mailto:Mark_miller@pleasantonusd.net)  
Member District: Pleasanton USD

**Julie Duncan, Superintendent**  
(925) 455-4800 x 106

[jduncan@tvrop.org](mailto:jduncan@tvrop.org)  
*Secretary to the Governing Board*

[www.tvrop.org](http://www.tvrop.org)

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
  
2. **PUBLIC COMMENT** on posted closed session items only  
Members of the public may submit comments on closed session items on the agenda in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [arobbins@tvrop.org](mailto:arobbins@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.
  
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6**
  - A. **Public Employee Performance Evaluation**  
Title: Superintendent
  
  - B. **Conference with Labor Negotiator: Unrepresented Employee**  
Agency Negotiator: Board Chairperson  
Unrepresented Employee: Superintendent
  
4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
  - A. **Flag Salute - Pledge of Allegiance**
  
  - B. **Approval of the Agenda**  
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
  
  - C. **Announcement of Reportable Action Taken in Closed Session**
  
5. **PUBLIC COMMENT**  
Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [arobbins@tvrop.org](mailto:arobbins@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.
  
6. **RECOGNITIONS**
  - A. **Recognition of Gayle Larson**
  
7. **CONSENT CALENDAR - MOTIONS**  
The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.
  - A. **Approval of Minutes from the Regular Board Meeting of May 6, 2020**  
The Board will consider approving minutes from the May 6, 2020 Board Meeting.
  
  - B. **Approval of Bill and Salary Reports – May 1 – 31, 2020**  
The Board will consider the approval of Bill and Salary warrants which show the District's

operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary - May 1 - 31, 2020**

The Board will consider the approval of the purchase order summary which show the encumbrances of District funds for the period noted.

**D. Approval of MOU with PUSD for Middle College Coordinator**

Approve the MOU with Pleasanton Unified School District (PUSD) for the 2020-21 school year.

**E. Approval of Memorandums of Understanding for 2020-21 with Member Districts**

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

**F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2020-21**

As part of the Consent Calendar, approve the MOU with Livermore Valley Joint Unified School District (LVJUSD) providing Business Services, Maintenance and Custodial Services.

**8. DEFERRED CONSENT ITEM/S**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**9. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**A. Public Hearing on the Proposed 2020-21 Budget - *information***

Open Public Hearing for the 2020-21 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103

**B. Proposed Budget and Adoption for 2020-21 - *action***

Following the mandated Public Hearing on the 2020-21 budget, it is appropriate for the Board to consider approval.

**C. Approval of 2020-21 Board Meeting Calendar - *action***

Staff will present the preliminary 2020-21 Board Meeting Calendar

**D. Approval of TVROP Master Schedule - *action***

Staff will provide a schedule of courses for 2020-21.

**E. Approval of Personnel Document 061720 - *action***

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each individual area and may include new hires, resignations, retirements and/or vacancies.

**F. Middle College High School at Las Positas College Update - *information***

Staff will update the Board on Middle College High School at Las Positas College.

- G. **Three-Year Plan Accomplishments, Year-Two** - *information*  
Staff will present a summary of accomplishments from year-two of the established three-year plan.
  
- H. **Ratification of the Superintendent's Contract** - *action*  
The Board will approve the Superintendent's Contract if during closed session; contractual negotiations resulted in said parties' agreement of the terms resulting in an Employment Contract.
  
- I. **Ratification of the Superintendent's Salary Step Increase** - *action*  
Pursuant to Article 3 of the Superintendent's Employment Agreement, the Superintendent may receive an annual salary increase per the Superintendent Salary Schedule based upon a satisfactory evaluation.

**10. SUPERINTENDENT'S REPORT**

Superintendent Duncan will report on recent meetings, activities, or legislation.

**11. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**12. ANNOUNCEMENTS**

**13. ADJOURNMENT**

JD/as